

Old Windsor Parish Council

MINUTES OF THE ANNUAL COUNCIL MEETING **HELD ON WEDNESDAY 7th MAY 2025 AT 7.30 P.M**

PRESENT: Cllrs J. K. Dawson, M.V. Beer, J.A. Blackmore, D. Boresjo, J. Grove, P. Jacques and L.C. Jones

John Lee – Clerk to the Council

APOLOGIES: Cllr. J Bhabra, W.H. Chan, N.J. Knowles and J. Mynott

There were no members of the public present for either meeting.

MINUTES OF THE ANNUAL STATUTORY COUNCIL MEETING **HELD ON WEDNESDAY 7th MAY 2025 AT 7.35 P.M**

PRESENT: Cllrs J. K. Dawson, M.V. Beer, J.A. Blackmore, D. Boresjo, J. Grove, P. Jacques and L.C. Jones

John Lee – Clerk to the Council

APOLOGIES: Cllr. J Bhabra, W.H. Chan, N.J. Knowles and J. Mynott

01.25 ANNOUNCEMENTS

There were no announcements.

02.25 TO ELECT A CHAIRMAN

Cllr. Blackmore proposed Cllr. Dawson to be appointed to the position of Chairman of the Council. This was seconded by Cllr. Jones and there was no one else proposed. All members were in favour. Cllr. Dawson accepted the position for the ensuing year.

03.25 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Dawson made her Declaration of Acceptance of Office.

04.25 APPOINTMENT OF A VICE CHAIRMAN

Cllr. Jones proposed Cllr. Blackmore to be appointed Vice Chairman. This was seconded by Cllr. Grove with all members were in favour. Cllr. Blackmore accepted the position for the ensuing year.

05.25 TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS OF THE COUNCIL

The Council approved the Meeting Dates and Frequencies prepared by the Clerk. Proposed by Cllr. Blackmore, seconded by Cllr. Grove with all members in favour except Cllr. Beer who objected.

06.25 APPOINTMENT OF A LEAD MEMBER AND DEPUTY LEAD MEMBER FOR POLICY AND FINANCE

It was proposed by Cllr. Grove, seconded by Cllr. Blackmore, that Cllr. Jones be appointed Lead Member for the ensuing Municipal Year. Cllr. Jones proposed Cllr. Mynott as Deputy Lead Member. This was seconded by Cllr. Boresjo. All members were in favour. Cllr. Mynott could not attend the meeting but had previously informed the Clerk that if proposed for the position then she would happily accept it.

07.25 APPOINTMENT OF THE COUNCILS INDEPENDANT INTERNAL AUDITOR

Cllr. Jones proposed that the Council retain the services of Auditing Solutions. This was seconded by Cllr. Blackmore with all members in favour.

08.25 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

MEMORIAL HALL MANAGEMENT COMMITTEE

4 Representatives

Dawson and Mynott. Other councillors may be appointed.

OLD WINDSOR UNITED CHARITIES

3 Representatives

Cllrs. Dawson & Knowles and Tony Howell. Cllr. Knowles was not present but believed to be happy to carry on.

09.25 TO APPOINT SIGNATORIES FOR THE ENSUING YEAR

Members decided to keep the existing signatories. All members were in favour.

10.25 PUBLIC QUESTION TIME

There were no members of the public present.

11.25 MODEL CODE OF CONDUCT

Cllr. Jones and Grove declared personal interests in relation to all the applications to be considered at this meeting as a member/deputy member of the Windsor Development Control Panel of the Borough Council and declared that they would not vote or make a final decision on any of them at this meeting.

12.25 MINUTES OF THE COUNCIL MEETINGS HELD ON THE 9th APRIL 2025

The minutes were approved as a true record and were signed by the Chairman. Proposed by Cllr. Grove and seconded by Cllr. Blackmore. All members were in favour.

13.25 MATTERS ARISING FROM THE ABOVE MINUTES

Cllr. Beer wished to see the abbreviation CIL spelt out. It stands for “Community Infrastructure Levy”.

14.25 POLICY & FINANCE

The Payments List was approved by members. Proposed by Cllr. Jones and seconded by Cllr. Blackmore with all members in favour.

15.25 ESTATES AND ENVIRONMENT

Members were updated on the situation with the illegally moored boats and their removal. A large branch had broken off of a tree in Newton Green that was dealt with very quickly at no risk to the public. The four new benches had arrived. Two were going into Crimp Hill Cemetery, one in Newton Green and one more to be decided.

16.25 PLANNING APPLICATIONS

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 15th April 2025 **Appn No.:** 25/00900
Type: Full
Proposal: Replacement dwelling, new covered outdoor structure, refuse and bicycle storage, new entrance gate and boundary treatment.
Location: **10 Pelling Hill Old Windsor Windsor SL4 2LL**
Applicant: Mr David Djaba **c/o Agent:** Miss Laura Snape Concept Eight Architects Ltd ESC House South Road Weybridge KT13 9DZ
Determination Date: 10 June 2025
TWH

Members had an OBJECTION to this application.

They felt that this was an overdevelopment on a very tapered plot which would make it very domineering over the neighbouring plot 10A and not in accordance with Old Windsor Neighbourhood Plan Policy OW4: Residential Infill and Backland Development (Density and Plot Width) and Policy OW8: Townscape (3).

They believe it is not in keeping with the neighbouring properties.

In the event of the plans being approved, there needs to be a proper construction management plan in place due to the numerous issues other residents are having with construction traffic on site already, noting the extant 7.5 tonne weight limit on this narrow road. The construction management plan should ensure all vehicles are contained on the site and do not interfere with neighbours' access to their own properties. The developers also need to ensure that the roundabout outside is restored back to how it was.

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 11th April 2025 **Appn No.:** 25/00936
Type: Full
Proposal: Change of use from church to 1no. residential dwelling, 2no. side dormers to create accommodation within the roofspace, new flat roof to rear element, 1no. new Bike store, hardstanding, landscaping and alterations to fenestration and external finishes, following part demolition of existing rear element and front boundary wall.
Location: **Old Windsor Methodist Church St Lukes Road Old Windsor Windsor SL4 2QL**
Applicant: Mr. Stephen Green **c/o Agent:** Mr Shailender Nagpal Design And Plan Consultants Ltd 93 Cotmandene Crescent Orpington Kent BR5 2RA
Determination Date: 6 June 2025
DZC

Members had concerns about the parking being nose to tail on a property where they may need to reverse out very close to a blind bend. Due to serious parking issues on that section of the road, there needs to be a construction management plan in place to ensure constructors vehicles do not take all the parking away from neighbouring residents and due consideration given to the fact that this is the main school route in the village so no deliveries that will affect the free passage of other vehicles.

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 10th April 2025 **Appn No.:** 25/00967
Type: Full
Proposal: New front canopy, part single, part two storey rear extension with 1 no. rear first floor juliet balcony, alterations to fenestration, new front boundary treatment, 1no. entrance gate and 1 no. pedestrian gate, following demolition of existing elements.
Location: **11 Datchet Road Old Windsor Windsor SL4 2RJ**
Applicant: Ms Williams **c/o Agent:** Mr Darren Maskell Whiteman Architects 7C West Street Ewell Surrey KT17 1UZ
Determination Date: 5 June 2025
ZP

Members had concerns that the Juliet balcony would open up onto a flat roof enabling the residents to walk out and look over the neighbours garden removing all of their privacy.

19.25 CHAIRMANS REPORT

The Chair spoke to members about the loss of Matthew Bennett to the council following his decision to step down. Members wanted it recorded that Matthew Bennet had made a valuable contribution to the council and his presence will be missed by all.

20.25 BOROUGH COUNCILLORS AND MEMBERS REPORTS

Cllr. Grove updated members on what is happening at RBWM.

21.25 COUNCILLORS QUESTIONS AND COMMENTS

There were no questions or comments at this meeting.

22.25 NEXT MEETING

The next Meeting of the Council will be held at the Parish Meeting Room on the 2nd July 2025 at 7.30pm.

CHAIRMAN

THE MEETING CLOSED AT 9.20am